



Board Meeting
Tuesday, November 22, 2016 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Rosalin Dubois (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Chopp.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 22, 2016 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Board Meeting Minutes – October 25, 2016

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 25, 2016 Board meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations

Trustee McKinnon expressed the Board's appreciation to staff who organized and provided the inspirational and spirited music at the 2016 provincial *When Faith Meets Pedagogy* (WFMP) Conference. She commented that the Board's spiritual theme, "Love Tenderly" was exemplified by our Music Ministers, whose performance surpassed any of previous years. Chair Petrella then presented certificates of appreciation to: Franco Petrella (member of the WFMP Liturgy Sub-Committee and Production Manager); Steve Glowala and Chris Rait (conductors and musicians); Jamie Marriott, Kelly McGivern and Naomi Ratelband (choir); and Adam Clannon, Adam Gesjorskyj, Andrew Hall and John Salciccioli (musicians).



3. Delegations – Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – November 15, 2016

Vice-Chair Casey provided an overview of the business of the November 15, 2016 Committee of the Whole meeting and presented the following recommendations:

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Protection of Anaphylaxis Pupils Policy 200.18.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Transportation of Students Policy 400.19.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Fees for Learning Materials & Activities Policy 200.02.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Employee Assistance Program Policy 300.13.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Trustee Expenses Policy 100.01.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Trustee Communication Policy 100.08.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2017 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$154,221, excluding PST.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Holy Trinity Catholic High School for an excursion to England and France from Friday, March 10 (evening) to Saturday, March 18, 2017.

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of November 15, 2016.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of November 15, 2016.

Carried



5.2 Financial Statements – Year Ended August 31, 2016

Trustee Petrella, Chair of the Audit Committee, reviewed the highlights of the audited financial statements for the year ended August 31, 2016, which reflected a surplus of approximately \$929,863, or 0.8% of the budget. He added that the auditors found no accounting issues, misrepresentations, issues of materiality or internal control problems. He expressed the Board's thanks to the finance department staff and senior administration for their work and diligence with respect to the budget.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Financial Statements – Year Ended August 31, 2016.

Carried

5.3 Student Trustee Report

Student Trustee Dubois reported that student Senators are busy planning for the upcoming winter School Council leadership retreat, which will be led by the school chaplains with support from the Student Senate. In secondary school news, Ms. Dubois highlighted memorable Remembrance Day events, as well as Grade 8 Welcome days, the kick off of several Christmas community outreach initiatives and the upcoming semi-formal dances.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried

6. Information and Correspondence

Chair Petrella requested Board feedback on a proposal to distribute a 2017 calendar to all elementary school families that would provide a message of appreciation with respect to the feedback received through the community consultation process, *EveryVoiceCounts*, as well as a Christmas message from trustees. Trustee Dignard's suggestion to also distribute copies to parishes was favourably received. The cost would be covered within the allocated trustee budget. The following motion was proposed; Chair Petrella indicated that he would vote on this item:

Moved by: Bonnie McKinnon

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the publication of 2017 calendars for distribution to each elementary school family as a vehicle to connect with the community and to communicate Christmas well wishes to all families.

Carried

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried



7. Notices of Motion for Consideration at Next Board Meeting – Nil

8. Notices of Motion Being Considered for Adoption – Nil

9. Trustee Inquiries

Vice Chair Casey thanked staff for forwarding the update on the international excursions situation at Waterloo District School Board.

Trustee Chopp inquired if trustees could be provided with access to the software used by the Transportation department for determining eligibility for bus transportation. Chair Petrella added that, in his opinion, there needs to be an avenue where the public can validate distance calculations. Superintendent Grice advised that he will seek clarification from the Manager of Transportation as to why the distance calculations vary in some instances.

10. Business In-Camera

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

12. Future Meetings

Chair Petrella drew attention to the list of upcoming meetings and events.

13. Closing Prayer

Chair Petrella led the closing prayer.

14. Adjournment

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of November 22, 2016.

Carried